



CALGARY SKI CLUB BYLAWS

Proposed changes to the Calgary Ski Club Bylaws

1.15 Expiry of CSC Points

Any member, who does not hold a current membership on November 30th, 2015, will forfeit any CSC Points in their account on that date.

This was left from the past set of bylaws to cover last year's CSC points removal. It is no longer relevant as we do not have a set membership year and should be removed from our current bylaws

Any member who does not renew their membership within 2 months of the expiry date on their rolling membership will forfeit any CSC points in their account on that date.

CSC points may only be banked for two (2) years; any points not used within those two years will be removed from the members account after two (2) years plus two (2) months has passed.

The elimination of points after 2 years is an item on the Agenda for the AGM to be discussed by the membership.

This is a policy that was instigated by the originators of the CSC points system to help keep the Club's liability within manageable limits. All unused points are 'owed to members', so are a liability in our accounting system. If the decision is to uphold this procedure, this change will need to be added to the new bylaws. If the decision is defeated, this statement will be removed

2.5 Vice-President

The Vice-President shall:

- (ii) Have knowledge of the location of the cups, trophies and awards of the Club during the Vice-President's term of office.

Currently, our cups, trophies and awards are held with a long standing member of the Club – the wording has been changed to acknowledge those items are in safe keeping – and our Vice President is aware of their location. Moving them every time the Vice Presidency changes in impractical.

2.6 Treasurer/Secretary

The Treasurer/Secretary shall:

- (i) Review the receipts and deposits of all Club monies.
- (ii) Review the correct recording of all monies received and disbursed.
- (iii) Ensure adequate arrangements are made for insurance needs.

These functions are actually carried out by the Office Administrator, under the guidance and jurisdiction of the Treasurer/Secretary. The Treasurer/Secretary maintains control through review of bank statements and all cheques issued from all Club Bank Accounts. As part of the Council, this person is part of any decision made regarding distribution of funds; and is also part of an annual review of insurance needs. Clarification of this role will assist the Club in recruiting a new Treasurer/Secretary should the need arise.

- (iv) Have knowledge of the location of the Seal, books and other records of the Club.

Previously, all files were stored in the unit at Sentinel Storage with the Jackrabbit equipment. When the office moved to its present location (in the home of the Office Administrator) a files and records were relocated to that location – both for ease of access and for security reasons.

Logistically, it is impractical to have the Seal, books and other records of the Club held with the Treasurer/Secretary. The Office Administrator is the primary user of these files for reconciliation and review purposes so having them on hand is practical.